

Millennium PTO Meeting Minutes

Date: September 6, 2023

Attendees: Anne Lasecki, Tiffany Hamill, Juli Cosentino, Christine Grzeszkiewicz, Melanie Wetmore, Tracy Blake, Amy Sentich, Beth Farr, Lauren Cunningham, Alia Shalabi, Kristin McElroy, Robyn Ryan, Kaprii Grady, Robyn Ryan

*Meeting called to order at 7:05pm by Tracy Blake.

President's Update (Tracy Blake):

Upcoming Events

Bookfair: Mon. 10/16 Bookfair-setup

*Book Fair will take place Tues. 10/17 and Wed. 10/18.

*2-hr long shifts, 2 shifts per day, 4 volunteers each shift

*Remind parents to use envelopes to write "BOOKS ONLY" if they only want their kids' getting only books and to include money for tax.

Market Day: Continue to promote Market Day and encourage parents to combine orders to split shipping. Market Day will be available all year long.

Boxtops for Education: All app done now. No physical box tops anymore. Download the app to scan in receipts.

Trunk or Treat (Beth Farr): Date will be Sat. 10/28/23. Times TBD but for 2 hours in length possibly 1-3pm. Even will include a Selfie Station with Backdrop and props, food trucks, possible pumpkin display from classrooms, food and nonfood items encouraged to be passed out, dance and music area (DJ vs DIY music stand being discussed). Beth created a flyer for the event. Feed the Monsters candy collection boxes need to be made to collect refill candy. Parents would sign up to participate in the trunk or treat by decorating their car and will bring and pass out their own candy. A refill candy table will be available if cars run out. Lay out changed from previous year. Back parking lot for event with parking being in the front lot.

Parent Open Comments: *Parent request to include hyperlinks in Facebook posts to make it easier to help navigate to websites. Kristin will start adding the hyperlinks on future posts.

Hot Lunch (Kaprii Grady): adding on an additional day this year. Hotdogs will be on Mondays. Hotdog vendors will change. Volunteers are needed to make hot lunch happen. Sign-ups are online. If additional spots are open closer to the hot lunch date repeat families are welcome to sign up for more slots. Parents need to update teachers and grade levels on their hot lunch order to make sure their child's order gets to the right child in the right lunch period. Deadline is a hard deadline for hot lunch orders to be submitted because orders have to be turned in to the vendors. The deadline is 9/17/23. If you pay by check, print your order and write the check to Millennium PTO and turn it in to the school. Online orders are submitted online and no other actions are required except to pay online at checkout. If you miss the deadline for ordering this half of the year you will have to wait to order for the second half of the year in February. New volunteers need to sign a form in the front office and bring an id to the front desk the first time they volunteer. That includes even veteran volunteers from previous years on the first day you volunteer in a new school year.

Principal Report (Juli Cosentino): Thank you, PTO, for the PBIS prizes that have been purchased. The students are loving the recognition! Family Reading Night and STEAM Nights will be returning to Millennium! The teachers running the events would like to coordinate with the

October and/or December Bookfairs to bring more business to the book fair. Parents and teachers in attendance loved this idea. Cosentino or Hamill will find a way for teachers to make book wishlists for the bookfair in case families want to purchase a book for their classroom. Fundraiser Chair (Alia Shalabi): Alia was provided a tax-exempt form to take to businesses. She confirmed that checks from businesses should be made out to Millennium Elementary PTO. She wanted to know of the boards interest in 1 or 2 kickback nights a month. Other suggested businesses were Texas Roadhouse (new opportunity), Gattos (previously successful), ECO Clean garbage can cleaning service (new opportunity), and Village Pizza (previously successful). Portillos has not been successful bc we haven't met minimum requirements due to parent feedback on the long drive-through lines and crowded business already. More businesses with drive-thrus for busy parents were suggested.

Treasurer Report (Robyn Ryan): Quick review of the expense report included \$300 in gift-cards for PBIS assemblies, \$150 to back-to-school breakfast for the staff, \$150 allotted for reimbursement for new teachers and \$50 allotted for returning staff members for reimbursement. Total teacher reimbursement spent to date is \$725.84. Every 3 years is the renewal of the school movie license which the PTO pays for and totaled \$893 this year. \$784.79 was also spent on cardstock.

School Supply Kits (Jen Poortinga): School Supply kits were distributed with no problems. Thanks to everyone who came out to help sort and deliver supply kits to help Jen out. There were no known errors and parents seemed happy with the quality of the supply and prices. There is a new issues head for the company this year (Jennifer Landan). Add-ons were available for additional charges which was a nice added feature.

Spirit Wear (Jessica Ipema): Continue to shop for spirit wear all year online and have items shipped directly to your home. Option to add products from other elementary and middle schools and combine to save on shipping is a nice perk to working with this company that parents like.

Teacher Liaison Report (Tiffany Hamill): Teachers are continuing to turn in PTO membership donations and are grateful for the classroom reimbursements! Mrs. Hamill will mention the Teacher Spotlight idea to teachers that would like to participate. 1 teacher or staff member a week would be showcased on the Facebooks PTO page to help the community get to know the staff better. This is completely optional. Kristin McElroy would give staff a little blurb form and ask for a picture to post with it.

Upcoming Meeting dates are: November 1, 2023, February 7, 2024, and April 3, 2024

*Meeting adjourned at 8:30pm by Tracy Blake.